## 6-12-6 Daily Tracker

■ 6 AM – 12 PM (Focus / Deep Work)	
Tasks:	Notes:
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■ 12 PM – 6 PM (Admin / Meetings)	
Tasks:	Notes:
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■ 6 PM – Bedtime (Rest / Personal)	
Activities:	Reflections:
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## Daily Reflection:

What worked well today?

What should I improve tomorrow?

Date: \_\_\_\_\_